

# pCon.planner- Shortcuts

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## 1 Application menu

Create a new drawing	Ctrl + N
Open drawing	Ctrl + O
Save the current drawing	Ctrl + S
Save the current drawing with a new name	Shift + Ctrl + S
Start/Terminate Layout mode [pCon.planner PRO]	F7
Print preview	Shift + Ctrl + P
Edit document settings	Alt + Enter
Configure program settings	F11
Terminate pCon.planner	Alt + F4

## 2 General

Open pCon.planner Help Center	F1
Show or hide ribbon	Shift + Ctrl + F1
Activate Commando Box	Alt+M

## 3 Start

Paste	Ctrl + V   Insert
Cut	Ctrl + X
Copy	Ctrl + C   Ctrl + Insert
Delete	Ctrl + D   Delete
Copy Image	Ctrl + J
Open OFML product catalog [pCon.planner PRO/ME]	F6
Open pCon.catalog	F3
Open Trimble 3d Warehouse	F8

Hide Selection	Ctrl + T
Hide Others	Ctrl + K
Show All	Ctrl + R

## 4 Edit

Create group from selected objects	Ctrl + G
Ungroup selected group	Ctrl + U
Lock selected objects	Ctrl + H
Unlock locked objects	Ctrl + Shift + H
Move tool	Ctrl + Shift + V
Rotate tool	Ctrl + Shift + R
Scale tool	Ctrl + Shift + L
Quick Copy	Ctrl + Q
Line up tool	Ctrl + Shift + U
Arrangement	Shift + Ctrl + A
Replace	Ctrl + Shift + E
Region tool	Ctrl + Shift + G
Extrude tool	Ctrl + Shift + X
Mirror tool	Ctrl + Shift + M
Hatch [pCon.planner PRO/STD]	Ctrl + Shift + C
Insert Point tool	Ctrl + Shift + N
2D Symbol [pCon.planner PRO/STD]	Ctrl + Shift + 2
Reference [pCon.planner PRO/STD]	Ctrl + Shift + F
Isolate reference copies	Ctrl + Shift + I
Follow Me tool [pCon.planner PRO/STD]	Ctrl + Shift + W
Tape Measure tool	Ctrl + Shift + T
Show Property Editor	F12

Show Layer dialog

F4

## 5 Articles

Article List [pCon.planner PRO/ME]

Ctrl + E

Copy Article List [pCon.planner PRO/ME]

Ctrl + B

## 6 Presentation

Layout [pCon.planner PRO]

F7

Print preview

Shift + Ctrl + P

## 7 View

### 7.1 Render

Show the drawing in wireframe representation

Shift + F1

Show the drawing in hidden line representation

Shift + F2

Show the drawing in colored representation

Shift + F3

Show the drawing in textured representation

Shift + F4

Show the drawing in shaded representation

Shift + F6

Show the drawing in realistic representation

Shift + F7

### 7.2 Projection

Show the drawing from orthographic view

Ctrl + 1

Show the drawing in the perspective view

Ctrl + 3

Show the drawing from top

Ctrl + 4

Show the drawing from front

Ctrl + 5

Show the drawing from right side

Ctrl + 6

Show the drawing from left side	Ctrl + 7
Show the drawing from bottom-up	Ctrl + Shift + 4
Show the rear of the drawing	Ctrl + Shift + 5
Show the drawing from north east direction	Ctrl + Shift + 6
Show the drawing from north west direction	Ctrl + Shift + 7
Show the drawing from south east direction	Ctrl + Shift + 8
Show the drawing from south west direction	Ctrl + Shift + 9

### 7.3 Camera

Zoom into view	Ctrl + +
Zoom out of view	Ctrl + -
Zoom view to extents	Ctrl + Space
Zoom view to selection extents	Shift + Space
Zoom all viewports to extents	Shift + Ctrl + Space

### 7.4 Viewports

Switch to single viewport	Ctrl + F1
Split screen horizontally into two viewports	Ctrl + F2
Split screen vertically into two viewports	Ctrl + F3
Split screen into four viewports	Ctrl + F4
Split screen into one big and one small view	Ctrl + F5
Split screen into one big and three small viewports	Ctrl + F6
Enter/Leave full screen mode	F5

## 8 Navigate

Allows moving downwards in projection Perspective	F
Allows moving upwards in projection Perspective	R

Pressing Shift while using the PAN changes the layer on which the panning is performed in the projection Perspective

Shift

Moving forward in the projection Perspective	W
Moving leftward in the projection Perspective	A
Moving backwards in the projection Perspective	S
Moving rightward in the projection Perspective	D
Rotating upwards in projection Perspective	Cursor up
Rotating downwards in projection Perspective	Cursor down
Rotating left in projection Perspective	Cursor left
Rotating right in projection Perspective	Cursor right
Navigation through obstacles	Shift + Zoom
Quit current navigation mode	Esc

## 9 Select objects

Allows to select multiple objects	Ctrl
Select all objects in the drawing	Ctrl + A
Invert current selection	Ctrl + I
Unselect current selection	Esc
Select parent element in open article	Ctrl + M   Shift + Mouse Left

## 10 During the planning process

Pressing the Alt key while drawing a wall switches the end point of the wall	Alt
Pressing the Alt key while moving an object creates a reference of the selected object	Alt
Pressing the Ctrl key while moving an object creates a copy of the selected object	Ctrl
Switch the wall orientation while drawing a wall	Ctrl

Move the reference point (UCS)	Space
Change position of reference point between origin of WCS, the user's last selected UCS position and pCon.planner's last suggestion	C
Rotate reference point (UCS) or set direction of the World Coordinate System (WCS)	V
Repeat the last operation	F2
Cancel current work step	Esc
Undo the last operation	Ctrl + Z
Redo the last undo operation	Shift + Ctrl + Z
While applying tools like rotate or scale the Tab key allows to switch between the shown values	Tab
Lock/Unlock axis	Shift
Enable/Disable Axis Snap (for example while moving an object)	G
Enable/Disable Object Snap (for example while moving an object)	H
Pressing the Shift key while inserting an article from the Catalog will keep the article close but open a Configuration after insertion	Shift
Take the strength of a wall and use it for the wall that is currently being drawn [pCon.planner PRO/STD]	T
Wall Dimension for length of complete wall only	Shift + Click
Replace objects	Shift + Ctrl + E
Direct Insertion of Articles and Geometry	Alt [+ Shift + [Ctrl]]
Right of current selection	Alt
Left of current selection	Shift + Alt
Above current selection	Ctrl + Alt
Before current selection	Ctrl + Shift + Alt

## 11 Media Browser

Select all entries	Ctrl + A
Delete selected entries	Delete

## 12 Folder Manager [pCon.planner PRO]

Create new folder	F7
Delete selected folders	Delete
Rename selected folder	F2
Move selected articles to other side	F6
Mark all	Ctrl + A
Move selected articles upwards (change position of article)	Ctrl + Up
Move selected articles downwards (change position of article)	Ctrl + Down



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